

Board of Directors

Richard Usas
Chairman

Scott Osswald
Vice Chairman

Tracy Conley
Treasurer

Brian Nissley
Secretary

Jeffery Stuhr
Director

Governance Committee Meeting Minutes

March 23, 2018

Members Present: S. Osswald, B. Nissley

Others Present: None

Excused: N/A

Meeting Commenced: 10:30 AM 1473 Erie Blvd., Schenectady NY

Agenda

Discuss and develop actions related to:

- 1) Policy for the use of Defederalized funds
- 2) Loan application fees

Discussions

- 1) Policy for the use of Defederalized funds

The Board has previously discussed various uses for Defederalized funds. A policy was developed and circulated for discussion. The Sub recipient Agreement contains the following guidance:

All funds received by the GLDC in accordance with the Sub Recipient agreement are granted to the GLDC for the purpose of making loans in the Town of Glenville. When the funds provided in connection with the loans are repaid they are considered to be "Defederalized" and are no longer subject to the laws and regulations governing CDBG-ED grants. Further, Defederalized Funds and the loans of Defederalized funds are and will remain the sole and exclusive property of the GLDC. Defederalized funds and the GLDC's activities in relation to Defederalized Funds are intended to be excluded from applicable HUD requirements to the maximum extent permitted by law.

"It's all right here!"

The Sub recipient Agreement provides the following guidance with respect to use of Defederalized Funds:

Funds that have been Defederalized shall be used by the GLDC in accordance with its Certificate of Incorporation and By Laws for the purpose of economic development within the geographic boundaries of the Town of Glenville, outside the Village of Scotia, to include the retention and expansion of business, growth of commercial property tax base of the Town, and the retention or creation of jobs within the Town.

After review of the Sub recipient Agreement and the GLDC By Laws, obtaining guidance from the GLDC Attorney and a search for similar policies that may exist it was concluded that there is no need for a special policy covering the use of Defederalized Funds. Sufficient guidance is already provided in the Sub recipient Agreement. Grey areas should be discussed and agreed to by the Board seeking Attorney guidance as necessary.

2) Loan application fees

A loan application has been received from a current client. The existing loan application fees were developed for new loans and may be excessive for clients who have previously paid fees associated with an existing loan. It was concluded that the Business Development Committee should discuss the need to adjust the loan application fee for this application. A proposal should be made at the April 10 meeting. An earlier meeting of the Board should be proposed through the GLDC Chairperson if necessary. Brian will discuss with the Business Development Committee Chairperson.

Meeting was adjourned at 11:35 AM.