

Glenville Local Development Corporation

Meeting Minutes: September 3, 2013

Persons Present: J. Martin, J. Valachovic, R. Usas, K. Toombs

B. Nissley, J. Hartzell, D. Kramer Town Employees: J. MacFarland

Meeting Commenced at: 7:33 a.m.

Motion to accept minutes of August 20,, 2013. Valachovic/Usas. Passed

Treasurer's Report: Valachovic

Trustco Bank checks have arrived and bills are being paid as previously approved. Motion to pay Dick Usas \$38 for post office box rental. Toombs/Martin. Passed

Oktoberfest (September 28, 2013) Omni Computer will set up WiFi with two terminals at which residents can respond to survey.

President's Report: Martin.

Letter to banks revised per comments received. To be sent to First Niagara, Berkshire Bank, 1st National Bank, Ballston Spa National Bank, NBT, Key, Trustco, Bank of America, Sunmark FCU

Socha Plaza extension report. Socha to advise when potential restaurant tenant is identified.

Martin engaged in discussion with the Town Supervisor and Kevin Corcoran on developing a revolving loan fund of \$100,000 with a submission for priority projects within the Town. No applicant has been specified, although it most likely would be for micro loans. This would be a Town project.

Business Development & Recruitment Committee. Report by B. Nissley

Committee continues to recruit potential business; an application has been provided for small upholstery shop on Freeman's Bridge Road. Informational tri-fold has been developed and proof is available.

Governance Committee. Report by Valachovic/Toombs

Committee met on August 28, 2013 and discussed draft Committee Charter, Procurement Policy, Whistleblower Policy, Sexual Harassment Policy. Policies in the drafting stages include anti-discrimination and expense reimbursement.

Motion to Adopt Whistleblower and Sexual Harassment Policies: Valachovic/Usas. Passed

Committee Charter adoption postponed until next meeting. Committee still reviewing procurement policy and OMB A-110 standards.

Next Meeting: September 17, 2013 at 7:30 a.m.

Meeting Adjourned at: 8:55 a.m.

Minutes submitted by: K. Toombs

Minutes Approved: September 23, 2013