

GLENVILLE LOCAL DEVELOPMENT CORPORATION

MINUTES – July 2, 2013

Attending: Martin, Usas, Valachovic, Osswald, Toombs, MacFarland
Nissley, Watson, Murray, Hartzell
Meeting commenced at 7:35 a.m.

Motion to accept minutes of 6-17-13 Usas/Valachovic. Approved

Report of Treasurer Valachovic.

Check has been received from the Town and has been sent to the bank for deposit. We should be in a position to write checks for payment of bills including insurance at next meeting.

Motion to Authorize Payment of Bills: Martin/Usas. Unanimous.

Richmor Aviation Expansion Ground breaking 7/25/13 at 11 a.m.

Report of Business Development Committee (Nissley).

Program Guidelines have been finalized and transmitted last night to Board Members and is ready for publication on website.

Motion to appoint David Hitchcock to Business Development Committee:
Toombs/Osswald. Passed.

Survey is ready for launch. There needs to be an upgrade to Survey Monkey to allow a greater number of surveys received as account is currently limited to 50.

Report of Loan Committee: no report

Report of Governance Committee (Valachovic, Osswald, Toombs)

Model charter provided by Hartzell.

Committee to meet during July to discuss charter, whistle blower, sexual harassment and ethics policy.

Old Business:

Report on Village of Scotia: Murray – no movement, will follow up with Lydia Marola, Village Attorney.

Selection of Auditor to be discussed and determined at next meeting.

Contract with Shelter Planning signed and delivered by Martin.

Press Release (Osswald) is ready to go as soon as the loan guidelines and application are uploaded to the website. A letter will be developed out of the press release for distribution to commercial and industrial property owners within the Town.

Meeting adjourned at 8:38 am

Next Meeting: July 16, 2013 at 7:30.