

Glenville Local Development Corporation

Meeting Minutes: June 18, 2013

Roll Call: J. Martin, J. Valachovic, R. Usas, S. Osswald, C. Watson

Guests: John Hartzell, Esq. Rober Murry, President, Shelter Planning & Development Inc.

Town Employees: Jamie MacFarland

Membership Meeting Commenced at 7:35am

Purpose: To amend original Certificate of Incorporation from The Town of Glenville Local Development Corporation to Glenville Local Development Corporation, and to set the number of Directors of the Corporation to be not less than 3 nor more than 6. Discussion and a motion was made by J. Valachovic to accept the changes. Second by D. Usas. Vote was unanimous.

Membership Meeting closed at 7:40am.

Board Meeting Commenced at 7:41am.

Review and Approval of Minutes of June 4 minutes. No motion until next meeting.

Treasurer's Report: Funds not transfer yet. Should happen before next meeting. J. Valachovic will meet with bookkeeper from A Calculated Solution to work out accounting processes. Will look at ABO audit process recommendations to take into consideration. A discussion took place on signing of checks. A motion was made by D. Usas that all checks require two signatures. Second by J. Valachovic. Vote was unanimous.

Committee Reports:

Business Development committee is still working on survey rollout. Discussion on locations for public availability.

Governance: Committee members Valachovic, Osswald and Toombs will set a meeting date soon. Osswald to look at examples of charters for Governance.

Loan Review: more discussion on final draft of program guidelines and application.

Resolutions and Motions:

A motion by J. Martin was made to authorize the payment of all current bills. Second by D. Usas. Vote was unanimous.

A motion by J. Valchovic to accept insurance proposal from Marshall Sterling. Second my D. Usas. Vote was unanimous.

Unfinished Business:

Discussion on subcommittee charters. More discussion on press release and ways to announce program to business community. J. Hartzell has access to business database for a mail campaign. He will forward to group.

Update on Village of Scotia partnership. Robert Murray to look at draft agreement between Village and GLDC.

Discussion on opportunity to expand program resources through NYS or CDBG.

Next meeting on July 2nd at 7:30am

Meeting Adjourned at 9:05 am.

Minutes submitted by S. Osswald

Minutes approved: