

Glenville Local Development Corporation

Minutes May 21, 2013

Present: Martin, Usas, Toombs, Osswald, Nissley, Watson, MacFarland, John Hartzell

Bob Murray. Absent: Valachovic

Meeting commenced 7:30 a.m.

Report on E&O Insurance: Usas reports that there is some reluctance to quote insurance an LDC, follow up to be made by Murray to inquire who currently insures other LDCs, MacFarland to inquire why Marshall & Sterling has not quoted; Usas to continue application with Chubb. This is the last item needed prior to execution of Subrecipient Agreement.

Business Development Committee (Nissley)

Survey – beta test complete, some revisions have been made to format survey monkey issues, to be retested on GLDC members, then should be ready to transmit.

Candidate Resume – David Kramer – motion Osswald, Usas – accepted

Village of Scotia – Murray – has received a follow up call from Kastberg and is scheduled to meet with the Board on June 4 to discuss program.

Requests for Application received from Frogs, Success Suites and Incubator and Dance School

Mohawk Honda – expanding properties – neighboring tenants may appreciate help in relocating within the Town

Website – D2Media design is updating the Town's Economic Development website. This may be an opportunity for development of GLDC web page associated with town's website.

Business cards – would be a helpful tool for board members and committee chairs. With the development by D2Media, there may be imagery that we want to incorporate in our branding. A local printer is preferred.

Governance Committee: no report

Audit & Finance: no report

Loan Program:

Commentary on alternate funding sources: CFA program, expected to be open for new grants June 17 with a deadline of August 17. CDBG, no deadline, but Town must cooperate for application to proceed. It is suggested that MacFarland have Town Development Department (Mike Burns) extend this information to upcoming development projects.

Mission Statement – developed for discussion by Osswald.

“The Glenville Local Development Corporation (“GLDC”) mission is to stimulate economic development within the Town of Glenville. The GLDC will serve as a resource to retain and increase employment opportunities, encourage the expansion and growth of existing businesses, and attract new businesses to the Town.”

Motion to accept: Toombs/Usas, accepted

New Business: Usas report on conversation with Socha regarding development of family-style restaurant in new project.

Adjourned: 8:56 a.m.

Next Meeting: June 4, 2013 at 7:30 a.m.