

Glenville Local Development Corporation

Meeting Minutes: April 9, 2013

Roll Call: J. Martin, J. Valachovic, R. Usas, S. Osswald, K. Toombs
B. Nissley, C. Watson

Guests: John Hartzell, Esq.

Town Employees: J. MacFarland

Meeting Commenced at: 7:32 a.m.

Review and Approval of Minutes of March 21, 2013. Motion to accept: Valachovic/Usas unanimous

Report of Treasurer: Valachovic: No funds yet – awaiting subrecipient agreement

Bills and Communications:

- Martin reported on communication from Richard C. Petrafesa, Jr. who is working with Pat Popolizio and John Cerone on plans for development of a Homewood Suites at the Lighthouse on Freeman's Bridge Road site.
 - General discussion of development of loan program parameters.
 - Martin to indicate support for final hotel project, with understanding that program is in fledgling stages with greater detail to be available by June 1st. At his earliest convenience we would want to get more detail on pro forma soft costs, site costs and construction costs, building development plan and how loan would adhere to Federal requirements.
- Hartzell reported on status of sub-Recipient agreement and research and discussion of de-Federalization of funds.

Reports of Committees:

Business Development:

- Letterhead samples provided. Martin to establish GlenvilleLDC@nycap.rr.com and provide confirmation to Nissley for incorporation into letterhead. Hartzell to proceed on filing DBA.
- Survey draft. Discussion with plans to finalize with paper distribution to begin on April 23rd and electronic development via Survey Monkey.

Resolutions and motions:

- Subrecipient Agreement authorized to be forwarded formally to Town Attorney Cuevas. Motion to accept Toombs/Valachovic. Discussion. Village of Scotia not to be excluded from service area. CGL Insurance specification will likely be a requirement. Hartzell to have authority to make changes to form and substance which are not of a material nature. Unanimously carried.
- Retention of Professional Services, specifically Shelter Planning. Proposal to be redated and distributed to Board Members for action.

Minutes submitted by: K. Toombs

Minutes Approved:

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Unfinished Business:

- ACS Services Agreement received. Osswald to acknowledge receipt with action to occur at a future date.

New business:

- Letter of interest from Dan Dagostino joining GLDC, for potential placement on Governance Committee. Meeting with Board members informally likely at April 25th event.

Next Meetings: April 23, 2013 at 7:30 a.m.

Meeting Adjourned at: 9:10 a.m.

Minutes submitted by: K. Toombs

Minutes Approved: