

## Glenville Local Development Corporation

Meeting Minutes: December 17, 2013

Persons Present: J. Martin, J. Valachovic, R. Usas, S. Osswald, K. Toombs, B. Nissley

D. Kramer, J. Maddalone, J. MacFarland, B Kissinger, C. Hebbard

Guest: Tom Cronin

Meeting Commenced at: 7:34 a.m.

Motion to accept minutes of December 3, 2013 Usas/Osswald passed

Bills and Communications -- none

Presentation by Guest, Tom Cronin, on Success Suites

Treasurer's Report/Audit & Finance Committee

Scheduling of Audit -- to occur before January 31, 2014

No change to Bank Balance -- \$550,360.77

Budget to be developed for January meeting.

It was noted that the Chairmanship of the Audit & Finance Committee needs to be filled, preferably at January 7, 2014 meeting.

Supervisor's Strategic Plan – comments and suggestions

Need to prioritize and categorize on-going projects, short, medium and long term goals

Concrete suggestions on format to be submitted through J. Martin by week's end 12/20/13.

Reports of Committees

Business Development (Nissley/Kramer)

Economic Development Survey Results draft Executive Summary presented for review and comment.

It was noted that an editorial submitted by Bill Socha was published by The Gazette approximately 12/7/13 remarking on the beneficial impact of the survey in his ability to attract a restaurant to his property under development.

Presentation to Town Board scheduled for January 22, 2014 meeting.

Outreach to be made to the recently opened Super Nails regarding availability of GLDC.

Minutes submitted by: K. Toombs

Minutes Approved: January 7, 2014

Outreach to be made to Panerra's requesting a letter which may be used publicly on the success of their Glenville site. Outreach by Osswald

Follow up outreach on with Dimension Fabricators by Valachovic.

### Governance

Presentation of draft Procurement Policy for review and comments by January 7, 2014.

Discussion of development of GLDC calendar.

Adjourned at 9:10 a.m.

Next Meeting: January 7, 2014 at 7:30 a.m.