

Glenville Local Development Corporation

Meeting Minutes: October 14, 2013

Persons Present: J. Martin, J. Valachovic, R. Usas, S. Osswald, K. Toombs

D. Kramer, J. Hartzell, J. MacFarland, C. Koetzle

Meeting Commenced at: 7:38 a.m.

Motion to accept minutes of October 1, 2013: Usas/Osswald passed

Report of the Treasurer (Valachovic): Fund balance is \$550,321.68, bills outstanding to be paid this week include US Postal Service \$60 for rental of post office box, and \$75 Michael Cuevas for filing Certificate of Incorporation.

Bills and Communications: No bills or communications received. It was noted that there have been several newspaper reports of other local development corporations being censured by the Authorities Budget Office for failure to follow ABO prescribed procedure. It was noted that compliance with ABO procedure will have substantial cost to GLDC, which is onerous in that GLDC has no income at this time or the foreseeable future.

Secretary's Report: Annual Meeting needs to be scheduled in November. The first Tuesday is Election Day and our meeting room is not available as it is a polling place.

Motion to Schedule Annual Meeting for Wednesday, November 6, 2013 at 8:00 a.m. at Town Hall. Usas/Valachovic. Passed

Reports of Committees:

- Business Development:
 - Collar City Auction – October 27, 2013 auction of County owned properties – follow up to be made to follow the auctions of Commercial Glenville properties to ultimately make contact with the new ownership.
 - Surveys – about 200 received to date – greatest need identified is restaurant.
 - Quick Serve Restaurant – Sonic is looking to expand, but because of their outside model of service is reluctant to enter this area. It was noted that Red Robin and Juicy Burger offer a model of inside service more appropriate to our climate.
- Governance Committee:
 - Committee met on October 9, 2013.
 - Website is not fully up-to-date and it may be appropriate to move in the direction of an independent website. In the meantime, communications with the Town web site administrator need to improve.
 - Discussion proceeded on procurement and travel expense policies.
 - Motion to accept Governance Committee Charter: Osswald/Valachovic, passed

Minutes submitted by: K. Toombs

Minutes Approved:

- Audit and Finance Committee:
 - Committee Charter is ready for general circulation and motion at next meeting.

Unfinished Business:

Village of Scotia: No action from the Village.

Richmor Aviation: Ground breaking is not yet scheduled.

Notation was made that Albany Business Review reports LAGroup Landscape Architecture Firms is number one by a large margin in this market.

Next Meeting: November 6, 2013 at 8:00 a.m.

Meeting Adjourned at: 8:44 a.m.