

Glenville Local Development Corporation

Meeting Minutes: August 20, 2013

Persons Present: J. Martin, J. Valachovic, R. Usas, S. Osswald, K. Toombs

B. Nissley, C. Watson, J. Hartzell, D. Kramer Town Employees: J. MacFarland

Meeting Commenced at: 7:42 a.m.

Motion to accept minutes of August 6, 2013. Valachovic/Osswald. Passed

Treasurer's Report: Valachovic

Trustco Bank free checking account is open. Checks should be at the PO Box, there are previously approved bills to Nolan & Heller, insurance premium and some smaller items to be paid this week.

Oktoberfest is September 28, 2013, 9:00 a.m. We have been invited to set up a display. Usas and Toombs to man the display table.

Business Development & Recruitment Committee. Report by B. Nissley

Survey follow up: approximately 230 electronic and 120 written responses received. A trend in written responses indicate many do not know what business is here.

Committee continues to recruit potential restaurants; follow up will be made with RDManagement for additional prospective tenants.

Osswald meeting with SBDC and SCORE people this week to make them aware of GLDC.

Informational tri-fold to be developed by sub-committee

Governance Committee. Report by Osswald

Martin unilaterally appointed Osswald as Committee Chair.

Committee Met on August 14, 2013 and discussed draft Committee Charter, Ethics Policy, Procurement Policy, Whistleblower Policy, Sexual Harassment Policy. Policies in the drafting stages include anti-discrimination and expense reimbursement.

Motion to accept Ethics Policy: Osswald/Valachovic. Passed.

Legal.

Under development: commitment letter and Outline on director indemnity under development.

Also will review OMB A-110 for issues applicable to procurement policy.

Next Meeting: September 3, 2013 at 7:30 a.m.

Meeting Adjourned at: 8:33 a.m.

Minutes submitted by: K. Toombs

Minutes Approved: