

# Glenville Local Development Corporation

Meeting Minutes: February 19, 2013

Persons Present: J. Martin, J. Valachovic, R. Usas, S. Osswald, K. Toombs

B. Nissley, Chris Hebbard, C. Watson

Town Employees: J. MacFarland

Absent: None

Meeting Commenced at: 7:31 am

Motion to accept minutes 1/29/13 and 2/12/13: Valachovic/Osswald, unanimous with notation that hereafter accepted minutes shall routinely be made accessible through Town website by MacFarland.

■ **President's Report:**

- Discussion of RFPs submitted by Nolan & Heller and Lemery Greisler, LLP (Bond Schoeneck did not submit as requested); Martin to phone Hartzell at Nolan & Heller with additional questions.
- RFP has gone out to 3 identified CPAs
- Village: Board workshop March 6 -- Martin to attend to discuss GLDC program development to date, outline of work in progress and potential role of Scotia committee.
- Metroplex relationship: last met with R Gillen in November, discussion of update presentation targeted for mid to late April 2013, at which we can demonstrate significant progress and a loan program which is streamlined and on track with other commercial lenders.

■ **Business Development Committee, Report by Brian Nissley**

- Continuing efforts to fill out 3<sup>rd</sup> committee position – Chester Watson has been confirmed for 2<sup>nd</sup> committee seat; Ron Draves appears unable to make the time commitment and another candidate will be identified
- Survey development – target May 1<sup>st</sup> distribution

■ **Loan Review Committee, Report by Chris Hebbard**

- Continuing efforts to identify candidates and fill out positions
- Chris is gathering model documents for comparison and adaptation to our uses for purposes of policy, procedure and application. Usas has some forms available and it was suggested that Jaime LaHut of Metroplex be contacted for their documents. Loan documents to be developed by counsel at a later date.

■ **Governance Committee, Report by Usas and Martin**

- Continuing efforts to identify candidates and fill out positions.

Meeting Adjourned at: 8:58 a.m.

Reported by Kathleen Toombs